

## SERVICES FOR INDEPENDENT LIVING

### JOB DESCRIPTION

Job Title:	Homecare Senior Support Worker
Reports to:	Homecare Registered Manager
Location:	Herefordshire and neighbouring counties
Hours:	15 hours per week
Salary:	£15.03 per hour

Services for Independent Living is a Voluntary Organisation led by disabled people. Our aim is to provide a comprehensive range of services that support people to live independently within their own home and community.

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#### **Main Purpose**

This is a unique and important role within the organisation involving working in the community and being a positive role model for Homecare support workers.

You will be able to directly deliver support to service users whilst supporting and developing support workers to achieve their goals and the best possible outcomes for the service.

Working in partnership with other professionals you will ensure service users get the right support at the right time in order to maximise service user independence in the community, and aid rehabilitation.

The post holder must show clear commitment to the SIL guiding principles:  
Partnership; Respect; Innovation; Diversity; Equality; Strength based

Responsibility Areas:

#### **Operational**

- Assist with on call responsibilities on a rota basis within the team always ensuring a safe service. Support the team in meeting the needs of service users with direct support hours in the community (minimum 15 hours per week).
- Ensure support workers records are up to date on Access.
- Liaise with service users, their representatives and relevant health and social care professionals.
- Provide effective leadership and support for the team in the community.

- Updating and maintaining all databases accurately, collating all information as directed by Managers.
- Ensuring GDPR regulations are followed.
- High level of discretion when handling confidential information.

### **Planning**

- Develop, monitor and review support plans for individuals.
- Assist service users to plan their desired outcomes and assist in the implementation of their plans.
- Ensure support workers are supervised with regular spot checks and involved in regular meetings.
- Induct and mentor new support workers to the service during probation period.
- Liaise with the Care Co-ordinator to review equipment needs for new support workers.
- Plan and deliver hands on training to ensure support workers are competent and up to date.
- Liaise with Managers when training needs have been identified for support workers.
- Able to manage time effectively, including planning of own workload.

### **Learning & Development**

- Complete any mandatory training.
- Attend relevant training courses to support the role.
- Maintain up to date knowledge on all policies and procedures relevant to the service.
- Attend meetings and supervisions as requested and actively contribute to the service.
- Identify personal development.

These duties may vary from time to time without alteration to the general character of the post or level of responsibility entailed. It is expected therefore that the post holder will undertake any other duties commensurate with the grading of the post and allocated by the Head of Service or, in their absence, the CEO.

This post is conditional to an Enhanced and Barring Service (DBS) Check.

The post holder must show clear commitment to **SIL guiding principles**:

Partnership  
Respect  
Innovation  
Diversity  
Equality  
Strength-based